



Development Committee Meeting Minutes

Northwest Florida State College Foundation

7/23/2026 8:00 AMCDT

@ Room 301, Building 400, Niceville Campus

Attendance

Present:

Members: Cindy Frakes, Teresa Halverson, Fran Hendricks, Mitzi Henley, Bernard Johnson, Cristie Kedroski, Fred Ketchem, Sharon McKenzie, Dolores Noechel, Steve Rhodes, Lyndsi Stevens, Chris Stowers

Absent:

Members: Eric Navarre, Mel Ponder, Stanley Siefke

I. Call to Order (Presenters: Teresa Halverson)

The meeting is called to order at 8:04 AM

II. Approval of Minutes (Presenters: Teresa Halverson)

 [04.23.2026 Development Committee Meeting Minutes.pdf](#)

Motion:

The Committee approves the meeting minutes, as presented.

Motion moved by Fran Hendricks and motion seconded by Fred Ketchem. Motion carried unanimously.

III. Role of Development Committee (Presenters: Teresa Halverson)

 [Role of Development Committee Cover Memo.docx](#)

IV. Action Items

A. New Endowments (Presenters: Conner Rogers)

 [New Endowments Cover Memo.docx](#)

 [Esteena Wells Memorial Scholarship Endowment Agreement.pdf](#)

 [Gulf Coast Bank Trust Scholarship Agreement.pdf](#)

 [Patricia Posey-Goodwin Memorial Scholarship Endowment Agreement.pdf](#)

 [Rosie Bejar Scholarship.pdf](#)

Motion:

The Committee approves the new endowments for presentation to the Board.

Motion moved by Sharon McKenzie and motion seconded by Bernard Johnson.
Motion carried unanimously.

V. Information Items

- A. Review of Fundraising Outcomes & Goals (Presenters: Chris Stowers)
 -  [Review of FY 25-26 Fundraising and 26-27 Goal Cover Memo.pdf](#)
 -  [Fundraising Metrics 6.30 - Proposed New Format.pdf](#)
 -  [Fundraising Metrics 6.30 - Previous Format.pdf](#)
- B. Annual Solicitation Report (Presenters: Conner Rogers)
 -  [Annual Solicitation Report.docx](#)
- C. Board Recognition and Installation Dinner Update (Presenters: Chris Stowers)
 -  [Board Recognition and Installation Dinner Update Cover Memo.docx](#)
- D. Forge the Future Update (Presenters: Chris Stowers)
 -  [Forge the Future Update.docx](#)
- E. New Foundation Fundraising Events (Presenters: Chris Stowers)
 -  [New Foundation Fundraising Events Cover Sheet.docx](#)
 -  [Proposed Scholarship Cultivation and Engagement Initiative.pdf](#)
 -  [Proposed Signature Scholarship Fundraising Event.pdf](#)
 -  [SAMPLE - A Place at the Table Graphic.pdf](#)
 -  [Examples from Let's Say Grace - Orlando.pdf](#)

VI. Adjourn

The meeting adjourned at 9:00 AM