



Governance Committee Meeting Minutes

Northwest Florida State College Foundation

4/15/2026 12:00 PMCDT

@ Room 301, Building 400, Niceville Campus

Attendance

Present:

Members: Guy Bourn, Matthew Carr, Fran Hendricks, Fred Ketchem, Tim McCool, Sharon McKenzie, Chris Stowers, Neko Stubblefield, Cecil Williams

Absent:

Members: Cindy Frakes, Amanda Grandy, Jonathan Ochs

I. Call to Order

The meeting is called to order at 12:02 PM

II. Approval of February 18, 2026 Meeting minutes (Presenters: Jonathan Ochs)

 [2.18.2026 Governance Committee Meeting Minutes.pdf](#)

Motion:

The Committee approves the minutes, as presented.

Motion moved by Sharon McKenzie and motion seconded by Cecil Williams. Motion carried unanimously.

III. 2026-27 Slate of Officers and Directors (Presenters: Chris Stowers)

 [Officers and Directors Cover Sheet.docx](#)

 [26-27 New Directors Bios.pdf](#)

Motion:

The Committee approves the 2026-2027 Slate of Officers and Directors, as presented.

Motion moved by Cecil Williams and motion seconded by Matthew Carr. Motion carried unanimously.

IV. Review of Foundation Bylaws, Policies & Procedures (Presenters: Chris Stowers)

 [Policy Changes Cover Sheet.docx](#)

 [Investment Policy.pdf](#)

Motion:

The Committee approves the Review of Foundation Bylaws, Policies & Procedures, as presented.

Motion moved by Fran Hendricks and motion seconded by Neko Stubblefield. Motion carried unanimously.

- V. Review & Approval of the NWF State College / Foundation Memorandum of Understanding (Presenters: Chris Stowers)

 [MOU Cover Sheet.docx](#)

 [New Position Request Justification - Foundation Donor Engagement and Events Coordinator - Foundation.docx](#)

 [FY27 College-Foundation MOU.docx](#)

Motion:

The Committee approves the NWFSC/Foundation MOU, as presented.

Motion moved by Tim McCool and motion seconded by Sharon McKenzie. Motion carried unanimously.

- VI. Information Items

- A. Board Resignations

 [Board Member Resignations.docx](#)

 [Litke Resignation Letter BOT - Signed.pdf](#)

- VII. Other Business

- VIII. Adjourn

The meeting adjourned at 12:27 PM