

NWFSC Foundation Finance Committee Meeting
January 30, 2024 at 8:00 a.m.
Room 132/133, Building 400

Members Present:

Christie Austin
James Bagby
Destin Cobb
Cindy Frakes
Todd Grisoff
Fran Hendricks
Heather Kilbey
Vince Mayfield

Wendy McAdams Dorr
Jonathan Ochs
Steven Rhodes
Hu Ross
Chris Stowers
Alan Wood

Others Present:

Ray McGovern
Shane O'Dell

Staff Present:

Pinar Archangel
Jennifer Bernich
Conner Rogers
Tara Thomson

Absent:

Bernard Johnson
Don Litke
Brian Pennington

Call to Order:

Ms. Frakes called the meeting to order at 8:01 a.m.

Approval of Committee Meeting Minutes:

The minutes from the October 31, 2023 Finance Committee meeting were approved as presented.

Motion to approve minutes as presented by Ms. Kilbey; Second, Mr. Bagby. Motion carried unanimously.

Finance and Investment Reports:

Ms. Thomson presented the Statement of Financial Position, Statement of Activities, Investment Report, and Operating Budget Review as of December 31, 2023. Statement of Financial Position Total Assets are \$63,483,162 and Total Liabilities are \$1,557, bringing the Total Fund Balance to \$63,481,605. For the previous fiscal year as of December 31, 2022, the Total Fund Balance was \$56,870,696. Statement of Activities Total Revenues were \$4,469,526 and Total Expenses were \$2,301,716 for a Net Increase in Fund balance of \$2,167,811. A Statement of Activities from the previous fiscal year from July 1, 2022 through December 31, 2022 shows Total Revenues of \$1,807,621 and Total Expenses of \$2,293,140 for a Net Decrease in Fund balance of \$485,519. Investment Report The Net increase to the Merrill Lynch

EMA account since July 1, 2023 was \$2,829,105 bringing the Total Market Value to \$62,321,119 on December 31, 2023. The Net increase to the Vanguard Wellington Account (Science Development Fund and First Responders Fund) since July 1, 2023 was \$28,709, bringing the Total Market Value to \$485,807 as of the last statement date of December 31, 2023. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$62,806,925. The portfolio allocation was 2.22% Cash & Cash Equivalents, 63.58% Equity, 9.15% Alternative Investments and 25.05% Fixed Income. Operating Budget Review as of December 31, 2023, Total Operating Expenditures were \$239,872, leaving 52% of the budget available for the fiscal year.

Motion to approve the Finance and Investment Reports as presented for presentation to the Board presented by Mr. Ross; Second, Mr. Cobb. Motion carried unanimously.

Endowment Spending Allocation for the 2024-25 Academic Year:

Ms. Thomson presented the Endowment Spending Allocation for 2024-25 Academic Year. Per the Foundation's spending policy the award allocations are calculated as a percentage, not to exceed 4%, of the three year average of the endowment market value at fiscal year-end. Total endowment support for the 2024-25 year is \$2,289,361. **Motion to approve the 2024-25 Endowment Spending Allocation for presentation to the Board Mr. Bagby; Second, Mr. Ochs. Motion carried unanimously.**

New Endowments:

Dixie Ferguson Memorial Endowed Scholarship: The family and friends of the late Dixie Ferguson have pledged gifts totaling \$15,000 to establish the Dixie Ferguson Memorial Scholarship Endowment at Northwest Florida State College. This endowment will provide scholarship support for NWFSC nursing students.

Motion to approve the Dixie Ferguson Memorial Endowed Scholarship for presentation to the Board Mr. Ross; Second, Mr. Bagby. Motion carried unanimously.

Lars Runar Northwest Florida Symphony Orchestra Endowment: The Lars Runar Northwest Florida Symphony Orchestra Endowment totaling \$250,000 was from the estate of the late Lars Runar. The purpose of this endowment shall be utilized exclusively to support the Northwest Florida Symphony Orchestra, a program of Northwest Florida State College.

Motion to approve the Lars Lunar Northwest Florida Symphony Orchestra Endowment for presentation to the Board Mr. Ross; Second, Mr. Bagby. Motion carried unanimously.

Lars Runar Arts Endowment: The Lars Runar Arts Endowment totaling \$120,000 was from the estate of the late Lars Runar. The purpose of this endowment shall be to underwrite exhibitions and instruction in the visual arts in the Mattie Kelly Arts Center Gallery, at Northwest Florida State College.

Motion to approve the Lars Lunar Arts Endowment for presentation to the Board Mr. Ross; Second, Mr. Bagby. Motion carried unanimously.

Checks Over \$5,000:

Ms. Thomson presented a listing of checks over \$5,000 from September 30, 2023 through December 31, 2023. **Motion to approve the checks over \$5,000 as presented, Mr. Ochs; Second, Mr. Bagby. Motion carried unanimously.**

Investment Report by McGovern, O'Dell & Associates/Merrill Lynch:

Mr. McGovern presented a portfolio review as of December 31, 2023 and provided an overview of current market conditions. He presented the custom benchmark report from Blackrock, reminding the committee that the Blackrock report is not a representation of the Foundation's entire investment portfolio with Merrill Lynch. The total portfolio had a balance of \$62,321,118. The Merrill Lynch report

shows investment allocations stand at 65.31% Equity, 23.30% Fixed Income, 2.16% Cash and 9.22% Alternative Investments.

Raider Loan Update:

Mr. Stowers provided the summary of the funds drawn for the construction of Raider Village as of January 19, 2024, with information provided by Community Bank. To date, the funds used are only those of the developer's 20% equity.

Investment Service RFP Process:

Mr. Stowers provided information that the Evaluation Committee for Investment Management Services RFP has been created and will finalize the review of the RFP and approve it for distribution on February 12, 2024.

Executive Director Report:

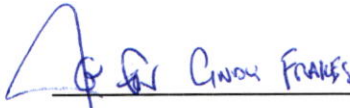
Mr. Stowers provided a quick update regarding college events and activities. He also encouraged board members to nominate new board members and outlined the new treasurer nomination process.

Next Meeting:

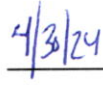
The next Finance Committee Meeting will be on April 30, 2024 at 8:00 a.m.

Adjournment:

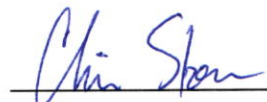
There being no further business, the meeting adjourned at 8:47 a.m.



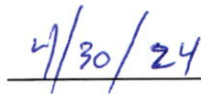
Cindy Frakes, Chair



Date



Chris Stowers, Secretary



Date