

NWFSC College Foundation Board of Directors Meeting
August 1, 2023 8:00 a.m.
Morell Room 302, SSC, Niceville Campus

Directors Present:

Bo Arnold
Jim Bagby
Destin Cobb
Cindy Frakes
Teresa Halverson
Todd Grisoff
Teresa Halverson
Fran Hendricks
Tyler Jarvis
Bernard Johnson
Heather Kilbey
Gordon King

Don Litke
Wendy McAdams Dorr
Zach McCluskey
Tim McCool
Jonathan Ochs
Brian Pennington
Hu Ross
Stan Siefke
Devin Stephenson
Neko Stubblefield
Cecil Williams
Alan Wood

Staff Present:

Jennifer Bernich
Conner Rogers

Tara Thomson
Chris Stowers

Others Present:

Bryan Brooks
Kevin Brown
Olivia Danner
Cristie Kedroski
Ray McGovern

Tanner McKnight
Shane O'Dell
Deidre Price
Ramsey Ross
Whitney Rutherford
Jeanette Shires

Absent:

Christie Austin
Kim Kirby

Vince Mayfield
Steve Rhodes

Call to Order:

Mr. Wood called the meeting to order at 8:01 a.m.

Welcome Board Members and Guests:

Mr. Wood gave special thanks to Dr. Arnold for his outstanding leadership of the Board for 2022-2023. Mr. Wood welcomed new board members Brig. Gen. Fran Hendricks, Wendy McAdams Dorr, Zach McCluskey, Tim McCool, and Neko Stubblefield. Mr. Stowers introduced Tara Thomson, new Director of Finance & Accounting.

Resignation of Foundation Board Director:

Kim Kirby has indicated that she needs to resign from her position on the Foundation Board. **Motion to approve the resignation of Kim Kirby from the Foundation Board of Directors Ms. Frakes; Second, Dr, Arnold. Motion carried unanimously.**

Approval of Board Minutes:

The minutes from the May 2, 2023 Board of Directors Meeting and Annual Board of Directors Meeting were approved as presented. **Motion to approve as presented Ms. Frakes; Second, Mr. Bagby. Motion carried unanimously.**

Capital City Consultants:

Mr. Brown introduced Ms. Megan Fay with Capital City Consultants via teleconference. Ms. Fay provided a brief history on the firm as well as a recap of the successes Northwest Florida State College experienced in the past legislative session. She also spoke about the future prospects the College can look forward to in upcoming years.

Finance and Investment Reports:

Ms. Frakes presented the Statement of Financial Position, Statement of Activities, and Investment Reports as of 6/30/2022. Total Assets are \$61,357,568 and Total Liabilities are \$0.00, bringing the Total Fund Balance to \$61,357,568. For the previous fiscal year as of June 30, 2022, the Total Fund Balance was \$57,501,442. Total Revenues were \$7,585,944 and Total Expenses were \$3,584,591 for a Net Increase in Fund balance of \$4,001,353. A Statement of Activities from the previous fiscal year from July 1, 2021 through June 30, 2022 shows Total Revenues of (\$2,161,268) and Total Expenses of \$5,923,028 for a Net Decrease in Fund balance of \$8,084,296. The Net Increase to the Merrill Lynch EMA account since July 1, 2022 was \$4,011,187 bringing the Total Market Value to \$60,367,013 at June 30, 2023. The Net Increase to the Vanguard Wellington Account (Science Development Fund and First Responders Fund) since July 1, 2022 was \$41,557, bringing the Total Market Value to \$457,098 as of the last statement date of June 30, 2023. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$60,824,111. The portfolio allocation was 3.41% Cash & Cash Equivalents, 63.22% Equity, 9.24% Alternative Investments and 24.13% Fixed Income. As of June 30, 2023 Total Operating Expenditures were \$419,268, leaving 11% of the budget available at the end of the fiscal year. **Motion to accept the Financial Statements by Mr. Bagby; Second, Mr. Siefke. Motion carried unanimously.**

Sons and Daughters of Italy:

The Sons and Daughters of Italy Joseph B. Franzalia Lodge 2422 of Fort Walton Beach has donated \$50,000 to establish the Joseph B. Franzalia Lodge 2422 Sons and Daughters of Italy Scholarship Endowment at Northwest Florida State College. This endowment will provide scholarship support to students with financial need from Okaloosa County. **Motion to approve the Sons and Daughters of Italy Endowment by Mr. Ross; Second, Mr. Cobb. Motion carried unanimously.**

Foundation Support for Raider Village:

Mr. Stowers provided an overview of the steps that have proceeded this meeting. Beginning with the May 16, May 19, and July 13 Special Meetings of the Foundation Finance Committee at which the Committee reviewed the Raider Village student housing project and, at the July 27 meeting, voted to recommend to the Foundation Board participating in a loan with Community Bank as the lead lender to finance the construction of Raider Village.

Motion to approve the enclosed Resolution, Community Bank Loan Commitment, and Participation Agreement, as presented, and approves participating in this loan as an exception to the Foundation's investment policy Mr. Bagby; Second, Ms. Frakes. Motion carried unanimously.