

NWFSC Foundation Governance Committee Meeting  
Building 400, Room 308, Niceville Campus  
April 14, 2022, 11:30 a.m.

**Members Present:**

Cindy Frakes  
Todd Grisoff  
Dave Jefferson

J.D. Peacock – Telephone  
Ken Wampler  
Steve Wolfrom

**Staff Present:**

Kelly Copeland  
Kira Magruder

Carla Reinlie  
Chris Stowers

**Others Present:**

Dr. Devin Stephenson

**Absent:**

Marek Bakun  
Heather Kilbey

Don Litke  
Rhonda Skipper

**Call to order:**

Mr. Wampler called the meeting to order at 11:38 a.m.

**Approval of Minutes:**

The minutes from the February 17, 2022 Governance Committee meeting were approved. **Motion to approve minutes, Todd Grisoff; Second, Dave Jefferson. Motion carried unanimously.**

**2022-2023 Slate of Officers and Directors:**

Mr. Stowers presented the slate of officers and directors for 2022-2023. Mr. Stowers stated four directors have been reappointed and two new directors will be joining our Board. Jonathan Ochs has been nominated as Treasurer. All are excited, willing, and able to serve. **Motion to approve the 2022-23 Slate of Officers and Directors for presentation to the Board, Steve Wolfrom; Second, Todd Grisoff. Motion carried unanimously.**

**Review of the Foundation Mission:**

Mr. Stowers presented the Foundation Mission Statement for review. After review, the committee determined the mission statement should stay “Northwest Florida State College Foundation utilizes your gifts to support the college, enhance our community, and improve students’ lives” as it reflects the goals of the Foundation. **Motion to approve the Foundation mission as presented, Steve Wolfrom; Second, Dave Jefferson. Motion carried unanimously.**

**Review of Foundation Bylaws/Policies:**

Mr. Stowers presented the bylaws and policies identified by staff as needing discussion along with recommendations. Bylaws – language regarding the Treasurer providing a written report of the finances of the Foundation has not been updated to reflect quarterly Board meetings. Investment – Staff recommends the language regarding the Foundation serving as a trustee be stricken to be consistent


with the GP # 16 – Gift Acceptance. Contracting and Professional Services – Staff recommends the language of the Foundation Executive Director be updated to reflect the accurate title. Restricted Funds – Staff recommends changing the language to accurately reflect the type of scholarship fund described in the policy. Naming – Staff recommends changing the language to reflect that no goods or services are being exchanged for payment, but a philanthropic gift will be recognized. Gift Acceptance – Staff recommends updating the language to create consistency and specify that the Gift Acceptance Committee has the authority to make decisions about accepting certain gifts. **Motion to approve the changes to Bylaws, Investment, Contracting and Professional Services, Restricted Funds, Naming, and Gift Acceptance policies for presentation to the Board, Dave Jefferson; Second, Cindy Frakes. Motion carried unanimously.**

**Review FY2021 NWFSC/Foundation MOU:**

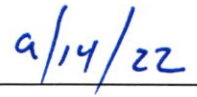
Mr. Stowers presented the NWFSC/Foundation MOU. He highlighted specific areas of the MOU to be stricken regarding Emerald Coast Music Alliance pending dissolution of the ECMA restricted fund agreement. Mr. Stowers also noted the MOU will be updated once the 2022-2023 budget is finalized.

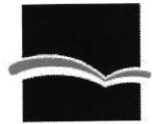
**Motion to approve the Northwest Florida State College and NWFSC Foundation MOU, Todd Grisoff; Second, Steve Wolfrom. Motion carried unanimously.**

  
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Ken Wampler, Governance Committee Chair

  
\_\_\_\_\_  
Date

  
\_\_\_\_\_  
Chris Stowers, Secretary

  
\_\_\_\_\_  
Date



**NORTHWEST FLORIDA  
STATE COLLEGE  
FOUNDATION**

**Board of Directors 2022-23**

The Northwest Florida State College Foundation is governed by a Board of Directors comprised of community leaders who volunteer their time and talents to help ensure the organization achieves its mission.

**Executive Committee**

Chair: Bo Arnold  
Vice Chair: Alan Wood, CCB Bank  
Treasurer: Jonathan Ochs, Trustmark Bank  
Past Chair: Ken Wampler, Newman-Dailey Resort Properties  
Secretary: Chris Stowers, Executive Director  
NWF State College President: Devin Stephenson  
Trustee Liaison: Maj. Gen. Don Litke

**Directors**

Christie Austin, Community Bank  
James Bagby, One Seagrove Place  
Destin Cobb, Carr, Riggs & Ingram  
Cindy Frakes, ERA American Real Estate  
Todd Grisoff, Active Marketing Group  
Teresa Halverson, Manor at Bluewater Bay  
Tyler Jarvis, Bald & The Beard Restaurant Group  
Dave Jefferson, SimpleHR  
Bernard Johnson, Florida Power & Light  
Heather Kilbey, Professional Products  
Gordon King, Okaloosa Gas  
Kim Kirby, Walton County School Board  
Vincent Mayfield, Bit-Wizards  
Michelle McGee Freeman, Fleet & Smith, P.A.  
J.D. Peacock, Okaloosa Clerk of Court  
Brian Pennington  
Steve Rhodes, CHELCO  
Hu Ross, Polaris Wealth Management  
Stanley Siefke  
Rhonda Skipper, Walton County Tax Collector  
Cecil Williams, Gregg Chapel AME Church