

NWFSC Foundation Governance Committee Meeting
December 10, 2015 11:30 a.m.
Arpke Room (315), Costa Leadership Institute, Niceville Campus

Members Present:

Mike Flynt	Melissa Pilcher
Don Litke	Steve Wills
Jeff McInnis	Dewayne Youngblood

Staff Present:

Serena Brown	Carla Reinlie
Cristie Kedroski	Annie Young
Jason Masters	

Absent: Lois Lunderman, Tom Rice, Donnie Richardson, Fred Thomas, Ty Handy

Call to Order: Mr. Youngblood called the meeting to order at 11:45 am.

Approval of Minutes:

The minutes of the August 13, 2015 committee meeting were approved. **Motion to approve, Mr. McInnis; Second, Maj Gen Litke. Motion carried unanimously.**

Update on Director Nominations

Mr. Youngblood reminded the committee that at the last meeting they decided to offer all five directors with expiring terms the opportunity to serve another three year term. These five directors include: Beth Burke, David Costa, Scott Jackson, Don Litke, and Venita Morell. All five accepted. It was also noted that the committee would like to bring on two new directors and that nominations are being sought. Ms. Kedroski noted that so far there has not been any nominations submitted.

Board Recruitment and Nomination Process Timelines

Mr. Youngblood reviewed two recruitment/nomination timelines. The first was the board recruitment/nomination timeline as previously established. The second is a timeline that consolidates much of the recruitment process into four months as opposed to the original schedule of eight months. Ms. Kedroski suggesting adopting the new timeline as many nominations do not come in until right before the deadline and shortening the window is expected to expedite the process. The committee agreed to adopt the version 2 (shortened) timeline and to a newly scheduled governance committee meeting on March 17, 2016. Ms. Kedroski noted that she will ask each board member submit one nomination by the end of January.

Discuss Factors for Determining Board Performance

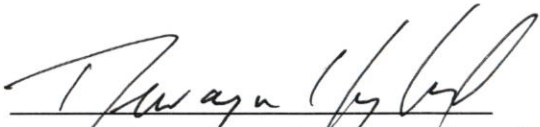
Mr. Youngblood initiated discussion on determining what criteria the committee should use to determine overall performance of a board member for purposes of renewing their board term. Currently, board members sign a "Commitment to Serve" form, but the committee is looking to find a more quantitative measure for performance or impact. Some of the different topics that were touched upon were whether the nomination/recruitment process be volunteer vs. staff led, should term limits be imposed and whether there should be a policy on board expectations to clearly define performance measures for the directors.

The committee determined a need for term limits and many suggestions were given by members. Maj Gen Litke encouraged that the nomination/recruitment process be led by the volunteers. Mr. McInnis also proposed creating a lifetime board member position to include outstanding board members that would still want to participate in the board after their term limits have expired. Ms. Kedroski noted that an award similar to Mr. McInnis's suggestion called the Emeritus Award was in place at the college, but had not been used in more than seven years. The committee asked staff to bring forward to the next meeting revised bylaw/policy language relevant to a potential change in board terms as well as a plan on how a life member program might be addressed.

Strategic Plan Review

Ms. Kedroski presented the board member survey results and highlighted some of the findings with the committee. Specifically, Ms. Kedroski inquired about board training as it relates to survey results and to the strategic plan. The survey indicated that many of the board members are reticent to participate in additional training/retreats. The committee determined that its preference would be to roll in the training into already existing meetings. Maj Gen Litke pointed out that the Strategic Plan needed to be updated to reflect the decisions made this meeting.

Adjournment: With there being no further business, the meeting was adjourned at 1:00 p.m.



Dewayne Youngblood, Governance Committee Chair

Date



Cristie Kedroski, Secretary

2/11/2016

Date