

NWFSC College Foundation Board of Directors Meeting
November 4, 2020 8:00 a.m.
Virtual Meeting

Directors Present:

Eric Aden	C. Jeffrey McInnis
Bo Arnold	Jonathan Ochs
Destin Cobb	J.D. Peacock
Lucinda Frakes	Rhonda Skipper
Todd Grisoff	Devin Stephenson
Chad Hamilton	Kenneth Wampler
Bernard Johnson	Stephen Wolfrom
Heather Kilbey	Alan Wood
Donald Litke	

Staff Present:

Shiri Brandenburg	Carla Reinlie
Cristie Kedroski	

Others Present:

Ray McGovern, Shane O'Dell, Deidre Price, Jeanette Shires, Nate Slaton

Absent:

Marek Bakun, Wayne Campbell, Walter Hooks, Tyler Jarvis, Dave Jefferson, Gordon King, Michelle McGee, Dennis Peters, Steve Rhodes, Donald Richardson, Ashley Rogers, Hubert Ross, Cecil Williams, Steve Wills

Call to Order:

Mr. Peacock called the meeting to order at 8:00 a.m.

Welcome Board Members and Guests:

Mr. Peacock welcomed board members and introduced guests.

Approval of August Board Minutes:

The minutes of the August 5, 2020, Board of Directors Meeting were approved. **Motion to approve minutes as presented, Mr. Wolfrom; Second, Mr. Wampler; Motion carried unanimously.**

2019-2020 Recognition of Board Members and Foundation Accomplishments:

The Foundation was unable to hold its annual Board Reception due to concerns about COVID-19. Past chairman, C. Jeffrey McInnis recognized outgoing board members Mitch Mongell, Dale Peterson, Melissa Pilcher, Tom Rice, Fred Thomas, and Dewayne Youngblood for their years of service. In addition, Mr. McInnis recognized Alan Wood with the 2019-2020 Chairman's Award for championing the Major Gifts Campaign and highlighted the Foundation's accomplishments. Chairman Peacock then recognized Mr. McInnis with a glass gavel for his service as the 2019-2020 chairman.

Finance and Investment Reports:

Dr. Arnold reviewed the summary of Financial Position, Statement of Activities, Investment Report and Operating Budget Review as of September 30, 2020. Total Assets are \$52,239,481 and Total Liabilities are \$20,000, bringing the Total Fund Balance to \$54,219,481. Statement of

Activities shows Total Revenues of \$3,275,176 and Total Expenses of \$1,619,539 for a Net Increase in Fund balance of \$1,655,637. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$49,281,498. The portfolio allocation was 3.72% Cash & Cash Equivalents, 59.52% Equity, 10.05% Alternative Investments and 26.70% Fixed Income. A review of the Operating Budget showed Total Expenditures were \$116,727, leaving 63% of the budget remaining. **Motion to approve the September 30, 2020 Finance and Investment Reports as presented, Mr. Wampler; Second, Mr. Wolfrom; Motion carried unanimously.**

Approve FY20 Audited Financial Statements/Form 990:

Dr. Arnold reviewed the highlights of the FY20 audited financial statements and form 990. The net position was \$52,563,843 at the close of the fiscal year. This reflects a decrease of 1.8% over the previous fiscal year, and of the \$52.6 million in total assets, \$3.6 million rested in capital assets. Total liabilities were \$47.3 thousand, with \$21.5 thousand due to the college, \$20 thousand pending donor designation and \$5.8 thousand due to other outside vendors. At June 30, 2020 the amount of underwater funds remained at 0. Total gifts, contributions, grants and other income, decreased \$466 thousand from 2019 to 2020, totaling \$626 thousand at June 30, 2020. Additions to permanent endowments totaled \$234 thousand at year-end. Total college support was \$2.2 million. These payments reflected \$664 thousand in scholarship expenses, and \$1.57 million in program and other support to the college. **Motion to approve the FY 2020 NWFSC Foundation Audited Financial Statements and IRS Form 990 as presented, Mr. Wampler; Second, Maj. Gen. Litke. Motion carried unanimously.**

New Endowments:

Mr. Peacock presented two donor agreements for new endowments. Ms. Eileen Arpke provided a \$20,000 gift to establish the Eileen H. Arpke Faculty Excellence Award to recognize faculty excellence. The fund will provide a cash award and commemorative medallion to celebrate quality, promote academic excellence, and reward competencies in teaching and engaging students in the liberal arts and sciences disciplines at Northwest Florida State College. Patrick and Teresa Ryan created the William "Bill" Everett and Jacquie Raud-Everett scholarship with assets totaling \$50,000 as outlined in the Ryan's bequest. The William "Bill" Everett and Jacquie Raud-Everett Scholarship will be used to make a tuition, fees, and book award to students admitted to the BSN program with first preference given to a veteran. **Motion to approve the Eileen H. Arpke Faculty Excellence Award and the William "Bill" Everett and Jacquie Raud-Everett Scholarship agreements as presented, Mr. Hamilton; Second, Dr. Arnold. Motion carried unanimously.**

Mr. Greg Dvorsick, Blackrock Manager:

Mr. Dvorsick highlighted a few important insights on the Blackrock Performance report. He also provided some insight into national and international trends and the impact of volatility. Mr. Dvorsick also discussed the Foundation's portfolio mix and its current position.

Development Committee Report:

Mr. Wampler indicated that \$644,547 in gifts, memberships, new pledges, and in-kind donations had been raised through September 30, 2020, which represents 75% of the annual goal. Mr. Wampler reported a goal for 100% board member participation in giving. At present, 38% of board members have made a gift in the current fiscal year. Faculty and staff giving resides at 32% participation with total gifts and pledges at \$37,061. Board members were encouraged to consider joining the President's Circle, which provides the college with unrestricted gifts and currently stands at 45 active members. Lastly, Mr. Wampler noted a matching opportunity for the First Generation Matching Grant (FGMG) program providing aid to Florida undergraduate residents who demonstrate financial need and whose parents have not earned a baccalaureate

degree. First quarter gifts to the FGMG program totaled \$1,200 with the opportunity to match up to \$10,142.

Finance Committee Report:

Dr. Arnold reported that the Finance Committee has formed a College Apartment Ad Hoc committee to explore opportunities to divest the apartments given the College's intention to build on-campus housing. The college apartments were appraised at \$5 million in January 2020. A reserve study was conducted in July 2020 to better understand the major repairs needed over the next 20 years. The reserve study indicated that repairs estimated at \$431,408 will be needed in the next five years. The finance committee announced its intention to raise rental rates for the two-bedroom apartments to \$1,200 and three-bedroom apartments to \$1,300 as leases come up for renewal. Additionally, the committee decided to move forward in seeking marketing proposals to sell the property while maintaining options to house Raider athletes. Once the marketing proposals are received, the College President and College Board of Trustees will be engage to outline a potential plan for sale.

Governance Committee Report:

Mr. McInnis reviewed the Board members term limiting out as of June 30, 2021. All board members were encouraged to submit nominations to the Foundation board for a three-year term beginning July 1, 2021. The nomination form is available on the Foundation's website (www.nwfscfoundation.org), under the "Board of Directors Portal" in the home page footer. The nomination period is open through February 12.

Executive Director's Report:

Ms. Kedroski presented the Contributions Over \$1,000 Report. She highlighted some of the gifts received from July 30, 2020 – October 26, 2020, and noted a total gift amount of \$375,883 during this time period. She also presented the remaining schedule of Board and committee meetings for 2020-2021 and a calendar of college events and activities. Lastly, Ms. Kedroski informed the board that Melissa Wolf-Bates has been promoted into a position in the President's office and Annie Young has relocated to Alabama with her family. Two staff positions are currently posted for the Foundation.

Physical Therapist Assistant Program Presentation

Dr. Susan DeSmith provided a presentation to the board about the Physical Therapist Assistant program located at the Fort Walton Beach campus.

Draft Committee Meeting Minutes

Mr. Peacock asked members to review the draft committee minutes in the packet and to let staff know if any corrections or updates need to be made.

Trustee Liaison Remarks:

General Litke reviewed highlights from the August, September, and October Trustee meetings. He noted actions approved by the Board of Trustees, including the College Budget, financial statements, the status of key performance indicators, special voluntary separation incentives, the academic calendar, and the trustees annual self-assessment. General Litke also highlighted the College's successful Southern Association of Colleges and Schools (SACSCOC) decennial reaffirmation visit.

College Report by Dr. Devin Stephenson, NWF State College President:

Dr. Stephenson provided a college update noting the college has secured \$18 million in grants over the last two years receiving more Triumph funding than any other education institution. He

also noted that FSU-PC toured the Collegiate High School the prior week and that the college continues to keep a close eye on the budget due to slowing enrollments and state appropriation withholds. He stated that the Radier Golf Tournament was a success and that the SACSCOC accreditation visit was outstanding with only one recommendation on the QEP. He added tha the college was recently recognized by *US News and World Report* as the #1 institution in the south with the lowest student debt upon graduation.

Foundation Chair Remarks:

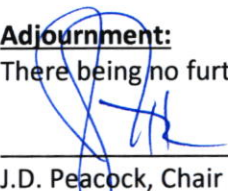
Mr. Peacock thanked the board members for attending the Foundation board meeting given it was our first in-person meeting since the pandemic.

Schedule of Next Meeting:

The next Foundation Board meeting will be February 3, 2021, at 8:00 a.m. in the Janet Nadel Morell Room, Room 302, Raider Central, 3rd Floor, Niceville Campus.

Adjournment:

There being no further business, the meeting adjourned at 9:20 a.m.



J.D. Peacock, Chair

8-26-21
Date



Cristie Kedroski, Secretary

2-3-21
Date