

Minutes  
NWFSC Foundation, Inc.  
Board of Directors Meeting  
October 7, 2015 7:45 a.m.  
Morell Room #302, Student Services Center, 3<sup>rd</sup> Floor, Niceville Campus

**Directors Present:**

Wayne Campbell  
Chad Hamilton  
Scott Jackson  
Don Litke  
Jeff McInnis  
Mitch Mongell

Venita Morell  
Dale Peterson  
Melissa Pilcher  
Tom Rice  
Fred Thomas  
Dewayne Youngblood

**Staff Present:**

Serena Brown  
Cristie Kedroski  
Jason Masters

Carla Reinlie  
Annie Young

**Others Present:**

Ray McGovern  
Shane O'Dell  
Jeanette Shires

Sasha Jarrell  
Greg Dvorsick

**Absent:** Bethany Burke, David Costa, Bart Fleet, Mike Flynt, Ty Handy, Lois Lunderman, Dennis Peters, Donnie Richardson, Steve Wills, Robin Wilson

**Call to Order**

Mr. Scott Jackson called the meeting to order at 7:48 a.m.

**Welcome Board Members and Guests**

Mr. Jackson welcomed Board Members, guests, and staff members.

**Approval of Minutes**

The minutes of the August 5, 2015, Board of Directors Meeting were approved. **Motion, Mr. Rice; Second, Mr. McInnis; Motion carried unanimously.**

**Finance and Investment Reports**

Mr. Peterson reviewed the summary of Financial Position, the Statement of Activities, and the Investment Report as of August 31, 2015 with board members. Total assets are \$45,186,774 and Total Liabilities are \$7,029 bringing the Total Fund Balance to \$45,179,745. The Statement of Activities reflected (\$1,140,852) in Revenues and \$1,366,496 in Expenditures for a total Net Decrease in Fund balance of (\$2,507,348). The Net Decrease to the Merrill Lynch EMA account since July 1, 2015 was (\$1,322,864) bringing the Total Market Value to \$39,565,382 at August 31, 2015. As of June 30, 2015 the Vanguard Wellington Account (Science Development Fund) held a Total Market Value of \$244,841. Since statements are provided quarterly there is no update as of this date. Combined total holdings of the Merrill Lynch EMA and Vanguard Wellington accounts were \$39,810,223, allocated as 2.89% Cash & Cash Equivalents, 63.26% Equity, 9.59% Alternative Investments and 24.27% Fixed Income. **Motion, Mr. Youngblood; Second, Mr. McInnis; Motion carried unanimously.**

### **Eileen H. Arpke Endowed Scholarship**

Mr. Jackson noted that Eileen Arpke had provided a \$20,000 gift to create the Eileen H. Arpke Endowed Scholarship. This is a merit-based scholarship for a Northwest Florida State College student who plans to matriculate to a four-year institution. It will be awarded to a recent high school graduate who has achieved a GPA of 3.0 or better. **Motion to approve the Eileen H. Arpke Scholarship Endowment, Maj Gen Litke; Second, Mr. Campbell; Motion carried unanimously.**

### **Update on Tallahassee Building Listing**

Ms. Kedroski noted that the Foundation's building in Tallahassee had been listed with Jep Dove of NAI Talcor on September 18. The listing price was \$460,000 with a 7% brokerage fee. An offer of \$425,000 was accepted by the executive committee for the building. The tenant, Council for Culture and Arts, has verbally indicated that it was not in a position to purchase the property, but is hopeful that the next landlord will allow them to continue their lease. The foundation, however, will need formal recognition of the contract from them to move on with the 45 day due diligence period. Mr. Peterson was thanked for his efforts.

### **Board Nominations**

Mr. Jackson noted that the Governance Committee is seeking nominations to add a minimum of two new Foundation board members with terms beginning in July 2016. Mr. Jackson noted that the board strives to have a diverse group of members that can bring various experiences and knowledge to have a cohesive board. As such, he noted that when seeking a potential nominee, board members should look at the candidate's industry sector, county of residence, gender and ethnicity. Ms. Kedroski noted that all nomination forms are requested to be sent to the Foundation no later than December 2, 2015.

### **Greg Dvorsick, Blackrock Manager**

Mr. Dvorsick highlighted a few important insights on the Blackrock Performance report. He noted that the total portfolio is down by 1.59% YTD, but up 7.22% since February 2013, when Blackrock assumed the portfolio. He provided some insight on national and international trends.

Mr. Youngblood inquired as to whether the organizations expectations on yield matched the Foundation's spending policies. Mr. Dvorsick indicated that returns are expected to be in the 4-6% range, not the 7-9% seen in previous years. Further, Mr. McGovern noted that the recent transfer of 2.5% from equity holdings to alternative investments better positions the Foundation, with half the allocation in a REIT and the other half into the Ironwood Multi-Strategy fund.

### **Development Update**

Ms. Reinlie noted that there are three annual campaigns in progress, Faculty & Staff, First Generation and the Raider Athletic campaign. To date the Faculty/Staff Campaign has been going well with a 47 percent participation rate from full-time employees. A letter was mailed to donors who have supported the First Generation effort in the past. \$2,000 has been received to date. The goal is to raise \$13,000. The Raider Athletic campaign is well underway with a goal to raise \$75,000 to provide internet to the Raider Housing and remodel the laundry facility. Ms. Reinlie noted that one way that the board members can help in the fundraising efforts is to reach out to various civic groups to spread the word about the foundation. She also informed that the "Meet the Raiders Night" is scheduled for Tuesday, October 19th on the Niceville Campus.

### **Summary of \$1,000+ Contributions**

Ms. Kedroski presented a chart that summarized \$1000+ contributions made between July 29, 2015 and September 18, 2015. Ms. Kedroski distributed note cards to Board Members to help recognize and thank the donors.

### **Upcoming Events and Activities**

Ms. Kedroski presented a detailed list of upcoming college events and activities from October 7, 2015 to December 2, 2015. She noted that if any of the board members had not yet done so, to please RSVP for the upcoming Scholars and Donors luncheon scheduled for October 23, 2015. Mr. Jackson inputted that the luncheon has grown over the years and is a great event to attend. Mr. Peterson also noted that the Emerald Coast Classic was occurring at the Arena at NWFSC November 27-28, 2015 and that the foundation encouraged staff to make that information available to the board members.

### **Presentation by Dr. Sasha Jarrell on Greater Articulation in Florida**

Dr. Jarrell first thanked the board for their time and for all their contributions. She provided a presentation on academic articulation throughout Florida.

### **Draft Committee Meeting Minutes**

Mr. Jackson presented committee meeting minutes from recent meetings to provide members insight of what all is being discussed at all the committee meetings.

### **Trustee Liaison Remarks**

No report.

### **Foundation President Remarks**

Mr. Jackson asked for prayers for their fellow board member Ms. Burke as hospice had been recently called in for her mother. He also asked for prayers and good thoughts for Mike Flynt and Becky Tislow as they address health issues. Further, he noted that Dr. Handy, the NWFSC President, would be leaving the college at the end of December and that he trusted board members would continue to spread positive news about the college.

### **College Report by Dr. Ty Handy, NWFSC President**

No report.

### **Around the Table**

Mr. Rice commended the college for doing a good job reaching out to the Northwest Florida Daily News to advocate the good the college does.

Dr. Jarrell thanked the board for their time and the opportunity to present to them.

Ms. Reinlie thanked the board for how generous they have been in their giving to the foundation.

Mr. Mongell noted that on Oct 14 the ribbon-cutting ceremony for the new emergency room canopy to the trauma center is taking place and that all are invited to attend.

Ms. Morell expressed how happy she was for the Fort Walton Beach Medical Center and its new entrance.

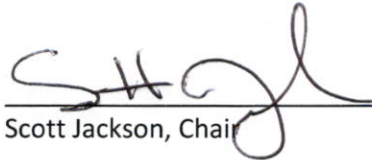
Ms. Shires informed the board that all members would be able to receive 4 free tickets to the NFSO Concert "Piano Palooza" on November 14. She noted that this would be to help boost attendance and that they could invite potential donors so that they could be aware of the various college events that are available.

**Schedule of Next Meeting**

The next Foundation Board meeting will be December 2, 2015, at 7:45 a.m. at the Fort Walton Beach Campus.

**Adjournment**

There being no further business, the meeting adjourned at 9:00 a.m.

  
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Scott Jackson, Chair

12/2/15  
Date

  
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Cristie Kedroski, Secretary

12/2/15  
Date