

NWF Foundation Finance Committee Meeting  
July 18, 2018 8:00 a.m.  
Carr, Riggs & Ingram Room 306, Student Services Center

**Members Present**

Eric Aden	Jonathan Ochs
Bo Arnold	J.D. Peacock
Wayne Campbell	Steve Wills
Walter Hooks	Dewayne Youngblood

**Staff Present:**

Serena Brown	Carla Reinlie
Cristie Kedroski	Annie Young
Jason Masters	

**Others Present**

Don Litke	Shane O'Dell
Ray McGovern	

**Absent:**

Chad Hamilton, Dennis Peters, Devin Stephenson

**Call to Order:**

Ms. Brown called the meeting to order at 8:01 a.m.

**Introductions:**

Ms. Brown welcomed new board members and had everyone introduce themselves. She also noted that Maj Gen Litke had been appointed to the College Board of Trustees and that he will no longer be serving as the treasurer for the upcoming fiscal year.

**Approval of Committee Meeting Minutes:**

The minutes of the May 16, 2018 committee meeting were approved as presented. **Motion to approve minutes, Mr. Campbell; Second, Dr. Arnold. Motion carried unanimously.**

**Review and Approval of June 30, 2018 Financials:**

Ms. Brown presented the Statement of Financial Position, Statement of Activities and Investment Report as of June 30, 2018. Ms. Kedroski noted that the financial reports do not include year-end adjusting entries and explained to new members how to most effectively interpret the statements. Total assets are \$51,645,103 and Total Liabilities are \$17,285, bringing the Total Fund Balance to \$51,627,818. The Statement of Activities reflected \$5,383,973 in Revenues and \$2,624,749 in Expenditures for a total Net increase in Fund balance of \$2,759,224. Combined investment holdings with Merrill Lynch and Vanguard Wellington total \$47,213,499, allocated as 3.05% Cash & Cash Equivalents, 62.82% Equity, 11.03% Alternative Investments and 23.09% Fixed Income. **Motion to approve financials, Mr. Peacock; Second, Mr. Wills. Motion carried unanimously.**

**Approval of Checks over \$5000:**

Ms. Brown also presented a listing of checks over \$5,000 from May 1 – June 30, 2018 for the committee to review. Ms. Brown then pointed out checks of significance. Mr. Ochs inquired about the Ramba Consulting

Group and Ms. Kedroski noted the accomplishments achieved due to the lobbying group's effort. **Motion to approve checks over \$5000, Mr. Campbell; Second, Mr. Peacock. Motion carried unanimously.**

**Investment Report by the McGovern, O'Dell & Associates / Merrill Lynch:**

Mr. McGovern explained to new members the different financial investment accounts and then presented a portfolio review as of July 17, 2018. In the past twelve months, the total portfolio is up 8.25%. Current holdings stand at 65.94% in equity, 19.72% in fixed income, 3.24% in cash and 11.09% in alternative investments. Mr. McGovern also presented the custom benchmark report from Blackrock which reflected a market value of \$39,139,526 as of June 30, 2018. The total Blackrock portfolio is up 0.84% year to date and up 8.43% since inception on February 26, 2013. Mr. McGovern noted that the market continues to see increased volatility in recent months. He also noted that corporate earnings are at its best in 15 years and then explained the effect the federal fund rate adjustments have played on the economy. He also touched upon the Foundation's investment portfolio and noted that the portfolio has been doing well since May's finance meeting. He lastly mentioned that growth in the market has flattened out and that stocks are the assets of choice even though returns are more subdued. **Motion to accept investment report, Mr. Youngblood; Second, Dr. Arnold. Motion carried unanimously.**

**Gift Acceptance Policy Update:**

Ms. Brown noted that annually, staff conducts a review of all Foundation policies, which can be found on the Foundation website. She mentioned at the May Finance Committee meeting, staff recommended changes to the Gift Acceptance policy 16.0. It was decided at that meeting to make additional changes and suggested staff to seek guidance regarding assumption of trusteeships. After seeking professional guidance, Ms. Brown noted that the trusteeship verbiage was found to be acceptable with regards to the Foundation serving as a trustee to maintain a gift annuity reserve. She then presented the policy with the strikethrough edits for the committee to approve. **Motion to approve the revised Gift Acceptance Policy for presentation to the Board, Mr. Peacock; Second, Mr. Campbell. Motion carried unanimously.**

**First Generation Matching Grant:**

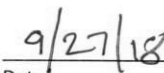
Ms. Brown noted that the state of Florida has notified NWF that it has been allotted \$19,451 for academic year 2018-19 in FGGM funds. She noted that the state-to-private match amount for FGGM funds has increased from a 1:1 match to a 2:1 match with certification due to the state no later than December 1, 2018. This increase allows a potential state match of \$38,902, making possible scholarship funds for first generation in college students \$58,353. The Foundation will promote this match opportunity to donors, but emphasizes that these are "in and out" funds that are not available for endowment purposes.

**Executive Director Remarks:**

Ms. Kedroski noted that for the first time since the inception of the Performance-Based Funding Model in the Florida College System, NWF State has earned recognition in the Silver Category. By advancing to the Silver category this year, the college will receive approximately \$480K in additional funding. She also noted that renovations to the Student Service Center will come to conclusion by the time the Fall term starts, and mentioned that 3 new programs will also launch.

**Adjournment:** There being no further business, the meeting adjourned at 9:10 a.m.

  
Cristie Kedroski, Secretary

  
Date