

NWFSC Foundation Development Committee Meeting
May 15, 2018, 8:00 a.m.
Carr, Riggs & Ingram Room 306, SSC, Niceville Campus

Members Present:

Chad Hamilton	Ken Wampler
Don Litke	Steve Wills
Venita Morell	Alan Wood
Tom Rice	

Staff Present:

Serena Brown	Carla Reinlie
Cristie Kedroski	Devin Stephenson
Jason Masters	Annie Young

Absent:

Paige Floyd-Hart, Michelle McGee

Call to Order:

Mr. Hamilton called the meeting to order at 8:02 a.m.

Approval of Committee Meeting Minutes:

The minutes of the March 27, 2018 meeting were approved as presented. **Motion to Approve Minutes, Mr. Rice; second, Mr. Wills; motion carried unanimously.**

Raider Athletic Indoor Practice Facility:

Mr. Hamilton noted that efforts are ongoing to raise funds to build an indoor practice facility for NWF Baseball and Softball. He presented a chart showing that as of May 15, \$402,966 has been raised in gifts and pledges, with \$64,605 remaining.

Fundraising Results, July 1, 2017 – May 9, 2018:

Mr. Hamilton noted that the NWF State College Foundation Strategic Planning Goal 2.0 is to increase contributions, excluding bequests, by 5% annually based upon a rolling three year average. The overall goal for fiscal year 2017-2018 is \$762,112. He presented a chart comparing totals from the previous years to the current year and pointed out that total revenue is moving steadily towards the goal and that we are really close to where we were last year.

Fundraising Consultant Proposals:

Mr. Hamilton stated that there were eight fundraising consulting firms that responded to the RFP. Ms. Reinlie then presented a firm evaluation matrix and schedule of activities for the committee to review. Mr. Hamilton then discussed that the goal of the committee is to select a few finalists to be invited for

an on-campus interview between May 29th and June 1st. The committee then discussed the proposals and compared firms based on scores using criteria listed in the RFP that the committee members compiled individually prior to the meeting. Based upon discussion and the data compiled from each of the reviewers, the committee then voted to invite Armistead and Brakeley Briscoe for oral interviews and for Foundation staff to determine between Convergent Nonprofit Solutions and the Winkler Group to also be invited. Ms. Reinlie then noted that once a firm is chosen, a recommendation will be made to the Foundation Board on June 6th. She also mentioned that if everything goes according to plan, the contract start date will begin July 5, 2018. **Motion to invite the Armistead Group and Brakeley Briscoe for oral interviews and for Foundation staff to determine between Convergent Nonprofit Solutions and the Winkler Group as a third candidate, Mr. Wills; Second, Mr. Rice. Motion carried unanimously.**

Other Items: Dr. Stephenson gave a brief update on the state of the college and mentioned some exciting happenings such as the president speaker series, the convocation speaker Rudy Ruettiger and the upcoming career education programs.

Adjournment: There being no further business, the meeting was adjourned at 9:24 a.m.



Jeff McInnis, Development Committee Chair

7/17/18

Date



Carla Reinlie, Director of Development

7-17-18

Date