

NWFSC Foundation Governance Committee Meeting

May 21, 2020 8:00 a.m.

Virtual Meeting

Members Present:

Bo Arnold

Chad Hamilton

Don Litke

Mitch Mongell

Dale Peterson

Steve Wolfrom

Staff Present:

Cristie Kedroski

Melissa Wolf-Bates

Carla Reinlie

Annie Young

Absent:

Shiri Brandenburg, Bernard Johnson, Heather Kilbey, Melissa Pilcher, Steve Wills

Call to Order:

Mr. Hamilton called the meeting to order at 8:10 am.

Approval of Minutes:

The minutes of the February 13, 2020 committee meeting were approved. **Motion to approve minutes as presented, Dr. Arnold; Second, Mr. Wolfrom. Motion carried unanimously.**

2020-21 Slate of Officers and Directors:

Mr. Hamilton presented the slate of officers and directors for 2020-21. He noted the new members. Ms. Kedroski added that she was able to meet with three of the new members face to face and the rest by Zoom. She indicated that all are excited and willing to accept the appointment. **Motion to approve the 2020-21 Slate of Officers and Directors as presented, Mr. Peterson; Second, Maj. Gen. Litke. Motion carried unanimously.**

Review of Foundation Policies/Bylaws:

Ms. Kedroski stated that the Foundation staff has reviewed the policies/bylaws and has no recommendation for updates at this time. She noted that the Finance Committee proposed the clarification/specified date at which the fund balances will be calculated for disbursement according to the spending policy to state "at the time of the fiscal year-end calculation".

Review NWFSC/Foundation MOU:

Ms. Kedroski presented the NWFSC/Foundation MOU. She highlighted some areas of the MOU for the committee but noted that there are no changes with the exception of employee time allocation. **Motion to approve NWFSC/Foundation MOU as presented, Mr. Wolfrom; Second, Mr. Peterson. Motion carried unanimously.**

Board Assessment Survey:

Mr. Hamilton presented the most recent Board Assessment Survey results. Ms. Kedroski reminded the committee that at the previous meeting there was discussion of the need for an assessment every year. After some discussion, the committee decided to have the survey every other year. **Motion to have Board Assessment Survey every other year instead of every year, Mr. Wolfrom; Second, Mr. Mongell. Motion carried unanimously.**

Executive Director Update:

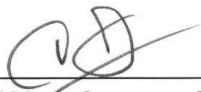
Ms. Kedroski shared what is happening at the College and how they continue to respond to the needs of students during this time. She noted current enrollment numbers for Summer and Fall terms, shared the progress of the greenhouse, practice facility, and Walton Works project; provided the anticipated return dates for faculty and staff to campuses; and spoke to the heightened level of operational security to ensure everyone's safe return.

Other Business:

Mr. Wolfrom inquired about a previous discussion to reduce paper usage for the Foundation Board. After some discussion, a paperless option will be added to the committee selection form and if needed added to the RSVP for each meeting.

Adjournment:

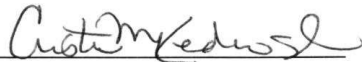
With there being no further business, the meeting was adjourned at 8:32 a.m.



C. Jeffrey McInnis, Governance Committee Chair

10/20/2020

Date



Cristie Kedroski, Secretary

10-20-2020

Date