NWFSC Foundation Governance Committee Meeting May 17, 2018 11:30 a.m. Carr, Riggs, & Ingram Room 315, Costa Leadership Institute, Niceville Campus

Members Present	
Don Litke	Steve Wolfrom
Mitch Mongell	
Staff Present	
Serena Brown	Carla Reinlie

Serena BrownCarla ReinlieCristie KedroskiAnnie Young

Absent: Scott Jackson, Melissa Pilcher, Donnie Richardson, Fred Thomas, Steve Wills

Call to Order: Mr. Mongell called the meeting to order at 11:41 am.

<u>Approval of Minutes:</u> The minutes of the March 29, 2018 committee meeting were approved. Motion to approve minutes, Don Litke; Second, Steve Wolfrom. Motion carried unanimously.

<u>Annual Review of Board Policies</u>: Ms. Kedroski presented changes recommended by Foundation staff to the following policies: Bylaws, Accountability – Policy 4.0, Gift Acceptance – Policy 16.0. Motion to approve changes to board policies noting that the Gift Acceptance Policy will be reviewed by McGovern Group, then reviewed by the Finance Committee, Maj Gen Litke; Second, Mr. Wolfrom. Motion carried unanimously.

Board Assessment Survey: Mr. Mongell presented the Board Assessment Survey for review. After discussion on how to get more board members to participate in the survey, the group came to a decision that Foundation staff will email the survey prior to the Foundation Board Meeting scheduled for June 7, 2018. In addition, Foundation staff will bring a hard copy that Board Members can fill out at the meeting if they have not filled out the electronic version sent via email. The group also decided to require board members to include their name on the survey, rather than being anonymous like previous years. Motion to require board members to include name in survey response, Mr. Wolfrom; Second, Mr. Mongell. Motion carried unanimously.

<u>Director Resignation:</u> Mr. Mongell notified the committee that Foundation Board Member, Bethany Burke, has submitted her resignation from the board due to personal conflicts.

Other Business: No further business was discussed.

Adjournment: With there being no further business, the meeting was adjourned at 11:55 a.m.

2 of 44

Dale E. Peterson, Governance Committee Chair

Je ar

9 20/18 Date 9 20 /18 Date

still 1/ex Cristie Kedroski, Secretary

3 of 44